

Please fill out the registration form and return to priscilla@swck.edu.my. Contact +60 168 897 813 should you require further information.

APPLICANT'S DETAILS

Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Madam	<input type="checkbox"/> Ms	<input type="checkbox"/> Others:
Full Name				
Age				
Mobile Number				
Email Address				
Position & Department In The Company				
Dietary Requirements	<input type="checkbox"/> Allergy: _____ (please indicate) <input type="checkbox"/> Vegetarian			
Emergency Contact	Name:		Contact No.:	
Why Are You Interested In This Program?				

PROGRAM FEE & PAYMENT DETAILS

No.	Type	Program Fee (MYR)	Please Tick
1	Early Rate (by November 10, 2019)	2,400	
2	Group Rate (minimum of 3 participants)	2,400	
3	Regular Rate (Closing date: November 22, 2019)	2,600	

*The program fee excludes the SST rate of 6%

Kindly fill up the information below for invoicing purposes:

Billing Information: Company Name & Address		
HR/Finance Person	Name:	Designation:
Email Address		
Contact Number	Office:	Mobile

HOW DID YOU LEARN ABOUT THIS PROGRAM?

- Brochure from CAL CAL Newsletter CAL Website
- Newspaper Recommendation from Friends / Family Social Media
- Others (please specify): _____

PERSONAL DATA PROTECTION ACT

By submitting this Form, the participant hereby agrees that Center for Asia Leadership (CAL) may collect, obtain, store and process his/her personal data that he/she provide in this form for the purpose of receiving updates, news, promotional and marketing mails or materials from CAL.

The participant hereby give his/her consent to CAL to:-

- Store and process his/her Personal Data;
- Disclose his/her Personal Data to the relevant governmental authorities or third parties where required by law or for legal purposes.

For the purpose of updating or correcting such data, he/she may at any time apply to the CAL to have access to his/her personal data which are stored by CAL.

For the avoidance of doubt, Personal Data includes all data defined within the Personal Data Protection Act 2010 including all data you had disclosed to CAL in this Form.

Authorized Signature:

Company Stamp (if applicable):

Name and Date:

CANCELLATION AND REFUND POLICY

All cancellation must be submitted in writing to CAL prior to program commencement to receive a refund and subject to the following:

Less than 21 days prior to commencement - 50% refund
Less than 14 days prior to commencement - no refund, substitution is allowed provided CAL is notified in writing

OTHER INFORMATION

CAL reserves the right to use photographs and videos taken during the program and names of participants for promotional purposes and reserves the right to change without prior notice any statement in the brochure concerning, but not limited to, rules, policies, fees and curriculum.

You may wish to continue having an in-house course delivered locally on-site if you have a number of participants with similar training needs. This course can be customised to fit specific requirements.